

Module	Profile Management
Application Type	Profile Registration
Objective	Applicant should be able to register company profile. (Individual)
Expected Result	Applicants should be able to login to the iSPKP system with credentials generated by the system.
URL	http://ispkp.lpkpsabah.gov.my/sabah/#/ http://ispkp.lpkpsarawak.gov.my/sarawak/#/



STEP 1 : On the main page of the iSPKP website, please press "Log Masuk" button and select "Pengguna Awam" to be directed to the Profile Registration screen. Next, press New Registration to continue with the registration process.

Registration	al Vehicle Licensing System	BM EN
Register Type	- 2 Company Details 3 Owner Details 4 Upload Supporting Docume	ent 6 Terms and Conditions
Applicant Type*	Type*	Next
	STEP 2 Click on the dropdown.	
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STEP 2 : Click on the dropdown button to select the values of the dropdown.

egistration				
1 Register Type	2 Company Details	3 Owner Details	Upload Supporting Document	5 Terms and Conditions
Andieant Tusas Individual		Туре*		×
Company PIHAK KETIGA / THIRD PART	(STEP 3	Next
SYARIKAT ASING			Select the applicant type	2.
in door well optication (1997)				
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 STEP 3
 : Click on the Dropdown Button and select the applicant type that they wish to register. As follows are the values in the dropdown:

 Value 1: Individual (Chosen example)

 Value 2: Company

 Value 3: PIHAK KETIGA / THIRD PARTY

 Value 4: SYARIKAT ASING

 Value 5: BADAN BERKANUN

egistration Individu	Jal		
1 Register Type		2 Owner Details	3 Terms and Conditions
Applicant Type* INDIVIDUAL	Click on "Individual Type"	Indextual Type: INDIVIDUAL	-
			STEP 5
			Click "Next"

STEP 4 STEP 5

- : After choosing applicant type, the Individual Type will automatically keyed in.
- : Click "Next" to be directed to the next screen.

ISPKP Commercial Vehicle Licensing System		BM EN
Registration Individual	STEP 6	
OWNER DETAILS Type : Individual	Key in Owner's NRIC and Name then click on "Validate NRIC"	3 Terms and Conditions
NIIC* XXXXXXXXXXXXXXXXX Your record has been found	Nume of Applicant * XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Validate NRIC
Registered Email *	Registered Phone Number *	
Indicator* STEP 8	STEP 7	
Business Reg Click on the dropdown.	Fill up Owner's	Details
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STEP 6 : Key in Owner's NRIC and Name of applicant then click on "Validate NRIC".

STEP 7 : Key in other Owner's Details which are:

-

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- Registered Email
- Registered Phone Number
- **STEP 8** : Click on Indicator dropdown button to see the values.

	YKP mercial Vehicle Licensing System		BM EN
Registration Individua	d.		
💋 Register Type —	2 Own	er Details	3 Terms and Conditions
OWNER DETAILS		,	
Type : Individual	STEP 9		
Your record has been	Select the value in the dropdown.	Norme of Applicant * XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Validate_NRIC
Reportend Ernal * xxxx@xxx.com		Registered Priore Number + . 0123456789	
indiration	,		
н			
None	elated to Transportation : Land / Delivery	Trading Licence Number	
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STEP 9

- : After clicking on the dropdowns, applicant should select one value from the three values available which are:
 - K (Sarawak)
 - H (Sabah)
 - None

	STEP 10	
	Key in this field.	
indeuto* K	*	
Business Reg. Number X0000000000	Trading Licence Number XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
Business Activity related to Transportation : Land / De Please check if Yes Address as in NRIC	elivery	
Address Line 1* STEP 11 Tick the check box.	Address Line 2*	
Country*	▼ State*	<u> </u>
District	Postal Code*	
Back		Next
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STEP 10:Key in Business Registration Number and Trading License Number.STEP 11:Tick the check box if the business is related to Transportation: Land/Delivery.

K	STEP 12			
Business Big Number XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Fill up Owner's	Address information	on.	
Business Activity related to Transpo	rtation : Land / Delivery			
Please check if Yes		<u> </u>		
Address as in NRIC				
Address Line 1*		Address Line 2*		
XXXXXXXX	Å	XXXXXXX		1
Country*		State*		*
Country* XXXXXXXXX	•	State" XXXXXXXXX		¥
Country* X000000000 Distingt X00000000		State" XOOOXXXX Postal Code" XOOOXXOX		*
Country* X00000000X District X0000000X		State* XXXXXXXX Postal Code* XXXXXXXXX		• •
Southy" XXXXXXXXX Subset XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Bater X000000XX Postal Coller X0000000X	STEP 13	Next

STEP 12:Fill up Owner's Address information as per NRIC.STEP 13:Click on "Next" to be directed to the next screen.



STEP 14:On the Customer's Declaration screen, click on the checkbox in agreeing to the terms and conditions.STEP 15:Click on "Submit" to submit the application.

1.57	iSPKP Commercial Vehicle Licensing System		BM EN
		Thank You!	
	The application has been received. Regist	ration form submit will be verified.	
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STEP 16 : After completing the registration, applicants need to wait for an email notification to verify their identity using the two methods that have been provided. First, face verification by using a smartphone through the e-KYC (Electronic-Know-Your-Customer) application. Applicants who wish to verify their identity through eKYC, an additional charge of RM 4.20 will be charged for each transaction. If there is a failure during the process, the applicant is allowed to re-verify 3 times in one transaction. The second method is to verify the user's thumbprint at the nearest LPKP counter. Upon completion of verification, the applicant will receive an email regarding the applicant's login information containing the User ID and temporary password. Next, the applicant is required to log in to the iSPKP system and change a new password for security purposes.